

FIRST UNITED METHODIST CHURCH, CLEBURNE TX
FAMILY MINISTRY ASSISTANT
JOB DESCRIPTION

Reports To: Family Minister

Summary:

The First United Methodist Church of Cleburne, TX seeks a Family Ministry Assistant to support the church's ministry to nurture children, students, and their families in an ongoing transformational relationship with Jesus Christ that we call discipleship. This person would help with administrative tasks and social media engagement to enable the church to gather as a community of faith. They would help nurture Christian growth and maturity by teaching Bible studies and Sunday school as well as lead worship with children and students. They would support and equip children, students, parents, and volunteers to go out into the world, acting as the hands of Christ, transforming our world.

Qualifications & Experience:

- A faithful and engaging hope in Jesus Christ
- An understanding of the Bible and unique theology of the United Methodist Church (or be open to learning)
- A cooperative and flexible attitude and a strong work ethic
- Children's or Student ministry or teaching experience is preferred
- Experience in childcare is preferred

Background Check & Safety Training:

- Must complete and pass a background check prior to beginning work
- Must complete MinistrySafe training prior to beginning work with children and students

Time & Compensation:

This is a part-time position, generally up to 15 hours per week, at \$15.00/hour, not to exceed \$12,000 per year.

Responsibilities:

- Assist in administrative tasks
- Support social media presence
- Lead and serve as directed by the Family Minister within the weekly discipleship programs for children and students, generally on Sunday mornings and afternoons and Wednesday evenings
- Support children and families within our community

- Work with the Family Minister to plan and direct children and student ministry special events

To Apply:

Email resume to Rev. Bill Mauldin at bill@fumccleburne.com

Job Type: Part-time

Pay: \$15.00/hour, up to \$12,000 per year